



CITY FINANCE AND GOVERNANCE COMMITTEE

Minutes

for the meeting on

Tuesday, 21 October 2025

in the Colonel Light Room, Adelaide Town Hall

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Our Adelaide.
Bold.
Aspirational.
Innovative.

Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Maher (Acting Chair)

Deputy Lord Mayor, Councillor Snape and Councillors Abrahamzadeh, Cabada, Couros, Davis, Freeman and Noon

1 Acknowledgement of Country

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Leave of Absence:

Councillors Giles, Martin and Siebentritt

3 Confirmation of Minutes - 16/9/2025 & 2/10/2025

Moved by Councillor Freeman,
Seconded by Councillor Noon -

That the Minutes of the meeting of the City Finance and Governance Committee held on 16 September 2025, the Reconvened meetings held on 16 September 2025 and 2 October 2025, be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Declaration of Conflict of Interest

Nil

5 Deputations

Nil

6 Workshops

Nil

7 Reports for Recommendation to Council

7.1 City of Adelaide 2024/25 Annual Report

Moved by Councillor Davis,
Seconded by Councillor Abrahamzadeh -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL

1. Adopts the City of Adelaide 2024/25 Annual Report as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
2. Adopts the 2024/25 Audit and Risk Committee Presiding Member's Annual Report as contained in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
3. Adopts the Adelaide Central Market Authority 2024/25 Annual Report as contained in Attachment C to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

4. Adopts the Adelaide Economic Development Agency 2024/25 Annual Report as contained in Attachment D to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
5. Adopts the Kadaltilla / Adelaide Park Lands Authority 2024/25 Annual Report as contained in Attachment E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
6. Approves that no amendments be made to the Kadaltilla 2023–2028 Strategic Plan.
7. Adopts the Brown Hill and Keswick Creeks Stormwater Board 2024/25 Annual Report as contained in Attachment F to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
8. Notes the 2024/25 Consolidated Financial Statements of the City of Adelaide, and the Financial Statements of the Adelaide Economic Development Agency, Kadaltilla / Adelaide Park Lands Authority, Adelaide Central Market Authority and Brown Hill and Keswick Creeks Stormwater Board were presented to the Audit and Risk Committee at Agenda Item 8.2 of its meeting of 24 September 2025, and that the Audit and Risk Committee recommended to Council that they be included in the adopted Annual Report.
9. Authorises the Chief Executive Officer or delegate can make minor or technical amendments to the City of Adelaide 2024/25 Annual Report as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

7.2 Review of Council Delegations

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025).

Such powers may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of the *Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein or in the Schedule of conditions contained in each proposed Instrument of Delegation.

Planning, Development and Infrastructure Act 2016 (Instrument A)

2. Resolves to grant the delegation of powers and functions under the *Planning, Development and Infrastructure Act 2016* (SA), exercising the power contained in section 100 of the *Planning, Development and Infrastructure Act 2016* (SA), as provided for in the attached instrument of Delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025) to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of the *Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein of the Schedule of Conditions contained in the proposed Instrument of Delegation.

Planning, Development and Infrastructure Act 2016 (SA) (Instrument B)

3. Resolves to grant the delegation of powers and functions under the *Planning, Development and Infrastructure Act 2016* (SA), exercising the power contained in section 100 of the *Planning, Development and Infrastructure Act 2016* (SA), as provided for in the attached instrument of Delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025) to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* (SA) as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

Adelaide Central Market Authority

4. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Central Market Authority subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Adelaide Economic Development Agency

5. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Economic Development Agency subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Road Traffic Act 1961 (SA) General Approval

6. Resolves to grant the sub-delegation of powers under the *Road Traffic Act 1961* (SA) as provided for in the attached instrument of delegation (Attachment D to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025).
7. Approves in accordance with the Instrument of General Approval and Delegation to Council (dated 22 August 2013) from the Minister for Transport and Infrastructure (General Approval), the following person(s) pursuant to Clause A.7 of the General Approval to endorse Traffic Impact Statements for the purposes of Clause A of the General Approval provided that such person(s) shall take into account the matters specified in Clause A.7 of the General Approval in respect of Traffic Impact Statements:
 - 7.1. Justine Austin
 - 7.2. Penelope Bennett
 - 7.3. Sean Howie
8. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval:
 - 8.1. Justine Austin
 - 8.2. Jarrod Armitage
 - 8.3. Penelope Bennett
 - 8.4. Christian Blias
 - 8.5. Sean Howie
 - 8.6. Darren Mitchell
 - 8.7. Stephanie Papandrea
 - 8.8. Amy Smith
9. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval (Limited to the install, removal and maintenance of On-Street parking):
 - 9.1. Aaron Barnes
 - 9.2. Shaun Coulls
10. Approves In accordance with Clause E.2 of the General Approval, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:
 - 10.1. Justine Austin
 - 10.2. Jarrod Armitage
 - 10.3. Penelope Bennett
 - 10.4. Christian Blias
 - 10.5. Sean Howie

- 10.6. Darren Mitchell
- 10.7. Stephanie Papandrea
- 10.8. Amy Smith

7.3 Review of the Behavioural Management Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL

1. Adopts the Council Member Behavioural Management Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
2. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Behavioural Management Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

Carried

8 Reports for Noting

Nil

9 Exclusion of the Public

Moved by Councillor Davis,
Seconded by Councillor Abrahamzadeh -

ORDER TO EXCLUDE FOR ITEM 10.1

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Having taken into account the relevant consideration contained in section 90(3) (b)& (d) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee dated 21 October 2025 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 10.1 [Delegation to Award Contract (Adelaide Central Market Mechanical and Fire Service Renewal and Upgrade)] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

This Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to identify the proponent and to confer a commercial advantage on a person with whom the council is conducting business and prejudice the commercial position of the council, with the potential to confer a commercial advantage to a third party competitor of a person with whom the council is conducting business.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in release of information prior to the finalisation of 'commercial in confidence' negotiation with the proponent and because the disclosure of Council's commercial position may severely prejudice Council's ability to discuss/participate or influence a proposal for the benefit of the Council and the community in this matter and in relation to other contract negotiations.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Infrastructure and Public Works Committee dated 19 August 2025 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 10.1 [Delegation to Award Contract (Adelaide Central Market Mechanical and Fire Service Renewal and Upgrade)] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (b)& (d) of the Act.

Carried

The Lord Mayor entered the Colonel Light Room and members of the public and corporation staff not involved with Item 10.1 left the Colonel Light Room at 7.58 pm.

- 10 Confidential Reports for Recommendation to Council**
- 10.1 Delegation to Award Contract (ACMA - Mechanical and Fire Service Renewal and Upgrade) [S90(3) (b), (d)]**

The meeting reopened to the public at 8.00 pm.

Item 10.1 – Delegation to Award Contract (Adelaide Central Market Mechanical and Fire Service Renewal and Upgrade)

Confidentiality Order

Authorises that, in accordance with Section 91(7) and (9) of the *Local Government Act 1999* (SA) and because Item 10.1 [Delegation to Award Contract (Adelaide Central Market Mechanical and Fire Service Renewal and Upgrade)] listed on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025 was received, discussed and considered in confidence pursuant to Section 90(3) (b) and (d) of the *Local Government Act 1999* (SA), this meeting of the City Finance and Governance Committee do order that

1. The resolution, the report, the discussion, and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2032.
2. The confidentiality of the matter be reviewed in December 2026.
3. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 8.00 pm

Councillor Maher
City Finance and Governance Committee Acting Chair

Documents Attached:

Nil